

# Minutes

Of the **Advisory Council** meeting for the  
**Kairos Prison Ministry**  
at **Augusta State Medical Prison**  
held on  
**January 16, 2009**

The sign-in Sheet showed the following present.

Paul Balducci	706-394-6464	Ben Thompson	706-860-3236
John Caldwell	706-733-3962	Bill Van Pelt	706-860-4102
Gene Lefort	706-771-0343	Jeremy Wall	706-446-8191
Leo Maniccia	706-399-3703	Ron Walling	706-855-1075

7:20 call to order and prayer by Ron Walling, acting chairman.

The first order of business was to elect a chairman for the Council.

Team member, Rev. Jim Truitt had sent emails to several Council members recommending Jim Schroeder for the job of chairman. (See Appendix A). After some discussion, it was moved by Gene Lefort, seconded by Paul Balducci, that Schroeder be elected chairman. The motion passed with one dissenting vote.

The second order of business was to elect a Vice Chairman. Much discussion went on for a time to decide this one. It was moved by Gene Lefort, seconded by Leo Maniccia, that Paul Balducci be elected Vice Chairman. The motion passed with one dissenting vote.

The third order of business was to elect a Secretary. Again after much discussion, Gene Lefort moved, seconded by Leo Maniccia that Ben Thompson be elected Secretary. The vote was unanimous

At that point, acting Chairman, Ron Walling relinquished the Chair position to Paul Balducci since Jim Schroeder was absent.

Lou Carreras, Leader for the up coming Week-end to be given in February, 19 through 22 gave a report on the status of the Week-end. Among other things, he mentioned he had commitments from four clergy. He said further that he had fifteen people committed to the team at this point.

Paul Balducci spoke about considering moving the Week-end back a month. Leo Maniccia moved that the council consider moving the Week-end back a month based on the attendance of the team members at the first Team Formation Meeting to be held next week-end at Marvin Methodist Church in Evans. And based on other factors not listed here. Seconded by Jeremy Wall. The motion passed 5- 4

Gene Lefort gave a report on the Advisory Council training session in Roswell, GA by Bill Rushing from Kairos International. See appendix B. Jeremy moved to accept report and John Caldwell seconded. Passed Unanimously.

The hour late, and business done Jeremy Wall moved for adjournment, seconded by John Caldwell. The motion passed unanimously.

## APPENDIX A

This message is from Jim Schroeder. I suggest that you assign him the position of Chairman. Jim is a West Point graduate and retired from the Army in the grade of Colonel. In my opinion, he will be the leader that we need at this time. jtt

1. ----- Original Message -----

**From:** [Schroeder, James T](#)

**To:** [Jim Truitt](#)

**Sent:** Thursday, January 15, 2009 9:36 AM

**Subject:** RE: Next Advisory Council Meeting - First Quarter, 2009

Jim, I am having surgery on Friday and will be down for about two weeks. I will not make the meeting but will do the job assigned. Jim

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**From:** Jim Truitt [mailto:jtruitt6@comcast.net]

**Sent:** Thursday, January 08, 2009 8:57 AM

**To:** Robert Stewart; Paul Balducci; Leo Manniccia; John Caldwell; Schroeder, James T; Gene Leford; Bill Van Pelt; Ben Thompson; Jeremy Wall

**Subject:** Next Advisory Council Meeting - First Quarter, 2009

The first meeting of the 2009 Advisory Council meeting will be on Friday, January 16, 7:00 PM, at the St. Joseph Catholic Church, 2607 Lumpkin Road, Augusta.

God bless,

Jim Truitt

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## APPENDIX B

On January 10<sup>th</sup>, I went to Roswell, GA for the first Advisory Council Training session held in the state.

Of the many items talked about that impressed me was:

1. We should not be feeding inmates at our monthly reunions. This was mentioned at several state meetings I have attended over the years.
2. Staying in the riverbanks is essential. If something inappropriate is happening on a week-end then a person takes the concern to the Advisory Council. (AC) If it not resolved there, then it goes to State for resolution.
3. If a clergy cannot work the week-end on a Sunday, then find another.
4. All team members should be held to the following as far as the week-end: work 3 then take 1 off then work 2 then take 1 off. Then start with working 3 etc.
5. A study done by Bill Rushing found that 78% of drop-outs from Thursday to Friday were people who had one HOST for two participants.
6. We must have 2 team members MORE than participants.
7. The institutional agreement should be renewed annually.
  - a. How are we doing?
  - b. Can we do anything to make the week-end better for the administration.
  - c. Can we do anything to make the program better for the administration
8. The Advisory council (AC)
  - a. The AC is the governing body of the local Kairos.
  - b. If a community is ministering to two institutions there must be two different AC
  - c. Ecumenism is important on the team as well as on the AC
  - d. The AC needs to recruit members for the team. The leader just leads. All team members must be submitted to Council, State, National before the week-end. Some people have been banned from working week-ends.
  - e. The AC should be 12 people. How long they serve on the council is up to the council, except that no one should serve more than three years in a row. With the exceptions noted.
    - i. Chairman\*\*
    - ii. Vice Chairman this position is not listed in the hand book by typographical error.
    - iii. Secretary
    - iv. Treasurer
    - v. Financial Secretary\*\*\*
    - vi. State Representative\*\*\*
    - vii. Institutional Liaison\*\*\*
    - viii. Food coordinator
    - ix. Music coordinator
    - x. Agape'
    - xi. Outreach
    - xii. Other
  - f. \*\* the chairman MUST NOT have anything to do with the money. So he cannot be the Treasurer or Financial Secretary. He should not be the State Representative or the Institution Liaison
  - g. \*\*The same thing goes for the Vice Chair. So he cannot be the Treasurer or Financial Secretary. He should not be the State Representative or the Institution Liaison
  - h. \*\*\* They may serve 6 years in a row but then must step down.
  - i. The AC must elect three new members every year. This is to keep the AC from becoming stale.
  - j. Missing 3 meetings is grounds for removal. Removal must be voted on by majority of AC.